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If you are submitting multiple files, Sheridan encourages you to compress them before submitting them to an FTP site (whether it is your own FTP site or Sheridan's FTP site). Compressing files improves uploading/downloading times and reduces file transfer errors over FTP sites, email, etc.

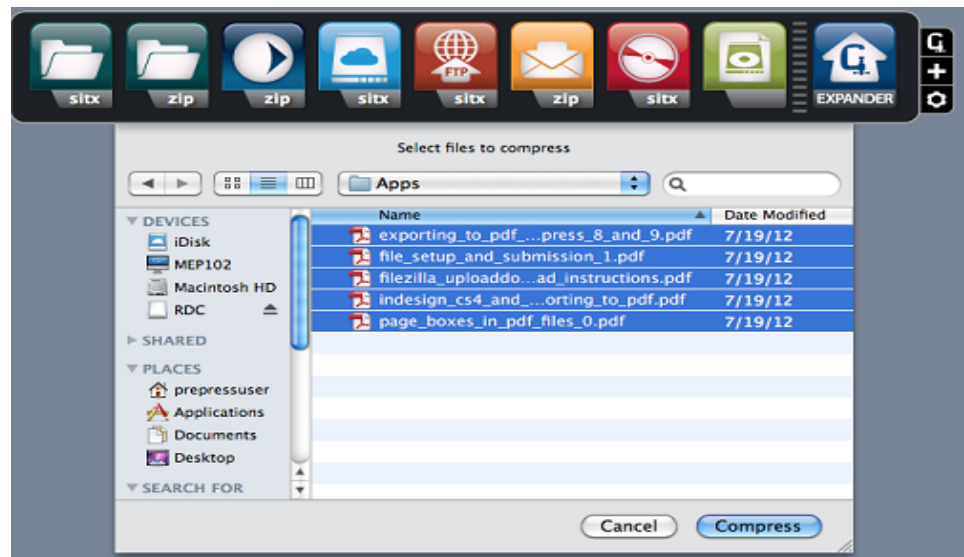
Files can be compressed using various types of software. Sheridan is familiar with the compression software called Stuffit Deluxe for Macintosh. Stuffit Deluxe dramatically reduces the size of your images without compromising their visual quality. The integrity of your images' data is perfectly preserved during the compression and decompression process. Stuffit Deluxe can get both done quicker than ever before.

Stuffit Deluxe has a free trial download available. Start your download at the following site: <http://www.stuffit.com//search/us/mac-d.html>.

Stuffit Deluxe makes your files as mobile as you are. It is a program that is as easy as choosing a destination and a compression format type.

The following is a quick overview of Stuffit Deluxe software with basic instructions on how to stuff multiple files. The instructions may vary depending on what version of Stuffit Deluxe you purchased.

The image below shows the interface of Stuffit Deluxe - Destinations upon opening. Choose a compression format type then click on it. Next a window will appear. Navigate to the location of the files you want to compress into a Stuffit file. Highlight the files then select *Compress*.



Another window will appear asking you to name the new Stuffit file. Type the name and select *OK*.



Navigate to the location of where you saved your new Stuffit file. That will be the file you will upload.

Name	Date Modified	Size	Kind
exporting_to_pdf_...xpress_8_and_9.pdf	Jul 19, 2012 10:16 AM	5.7 MB	Adobe...ument
file_setup_and_submission_1.pdf	Jul 19, 2012 10:14 AM	1.7 MB	Adobe...ument
filezilla_uploaddownload_instructions.pdf	Jul 19, 2012 10:13 AM	1.9 MB	Adobe...ument
indesign_cs4_and_...xporting_to_pdf.pdf	Jul 19, 2012 10:15 AM	3.4 MB	Adobe...ument
page_boxes_in_pdf_files_0.pdf	Jul 19, 2012 10:14 AM	2.6 MB	Adobe...ument
Stuffit Exporting to PDF.sitx	Today, 11:22 AM	14.9 MB	Stuffit...rchive

Instructions and screen shots above are all dependant on your version of Stuffit Deluxe.

